



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

DON BOSCO COLELGE

- Name of the Head of the institution

Dr. JOHNSON PONTHEMPILLY

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

04936223017

- Mobile no

9401116044

- Registered e-mail

naacdbc@gmail.com

- Alternate e-mail

johnsonkpsdb@gmail.com

- Address

Near Mini Civil Station, College Road

- City/Town

Sulthan Bathery

- State/UT

Kerala

- Pin Code

673592

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **Self-financing**
- Name of the Affiliating University **Calicut University**
- Name of the IQAC Coordinator **Priya Philip**
- Phone No. **04936223017**
- Alternate phone No. **04936223017**
- Mobile **6374936650**
- IQAC e-mail address **naacdbc@gmail.com**
- Alternate Email address **priyaphilipeng@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.dbcollegebathery.ac.in/doc/NAAC/AQAR%202020-2021%20Review.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[yes](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2015	01/05/2015	30/04/2020
Cycle 2	B+	2.51	2022	29/03/2022	28/03/2027

6. Date of Establishment of IQAC

20/10/2012

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	NA

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

. The IQAC facilitated the planning meetings ,Department level meetings, HoD meetings and other committee level meetings .

The IQAC facilitated the annual internal audit to ensure the completion and documentation of all academic, co-curricular and extracurricular events.

. "RICERCA 2022- Intellectual Property Rights and Research Methodology" was a Faculty Enrichment Program conducted on two days- 19 & 20 August 2022.

The IQAC, in collaboration with the Department of Commerce conducted an Online Faculty Development Program titled "STHIRA 2k23- Outcome Based Education" on 04 March 2023.

As a part of the qualitative process in Higher Education, the IQAC submitted NIRF details on 19th January 2023 and coordinated with the Administrative Office to submit AISHE details on 20th January 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Planning Meetings and Framing Strategic plans	Completed
Signing of MoUs with reputed institutions	Signed 7 MoUs and conducted relevant collaborative programs
Orientation Program for new faculty members	Completed
Staff Development Program for non teaching staff	Completed
Submit NIRF data	Completed
Conduct FDP	Completed
Attend FDP	Completed
Academic Audit	Completed
Annual Evaluation	Completed

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	18/07/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. JOHNSON PONTHEMPILLY
• Designation	PRINCIPAL
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• if yes, whether it is uploaded in the Institutional website Web link:	yes				
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6.Date of Establishment of IQAC			20/10/2012		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			10		

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Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	18/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15. Multidisciplinary / interdisciplinary

The college is affiliated to Calicut University and therefore offers the programmes posited by the affiliating university. In terms of Interdisciplinary courses all UG programs have an Open Course in fifth semester which the learners are free to select in terms of their choice. Open courses provided include Appreciating Literature, E- Commerce, Hospitality Management, Life Skills , Basics of Programming, Basic Mathematics and Psychological

approaches . The Audit course provided by the University also has an interdisciplinary approach.

16.Academic bank of credits (ABC):

NA . The University of Calicut has not yet implemented the system.

17.Skill development:

Don Bosco College is aware of the need to have a holistic approach to education in HEIs. Along with the realization of the curriculum provided by the affiliating university, the college focuses on skill development of students at various levels. Student centric clubs like Entrepreneurial Development Club, Reading Club, Arts Club, Dance Club, Music Club and Nature Club are modulated to nurture the genre specific skills of students. Add on Programmes like Advanced Excel, Python MERN, Soft Skill Program, Work Readiness Program, Galileo Software Training, Business Intelligence with Excel & Tableau and Introduction to Abnormal and Counseling Psychology aid the students in gaining both additional knowledge and employability skills. The Entrepreneurial Development Club is associated with K- DISC or Kerala Development and Innovation Strategic Council , KIED or Kerala Institute for Entrepreneurship Development, DIC or District Industries Centre, Wayanad and RSETI or Rural Self Employment Training Institute. These institution offer customized training programs and workshops for the students of the college on a regular basis.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As of the academic year 2022-2023, the college does not offer any courses - online about the mentioned areas. However, the college takes proactive measures to help the students imbibe the Indian Knowledge System through prescribed curriculum based courses in Malayalam and Hindi. The representative days like Vayana Dinam(Malayalam Day) and Hindi Diwas, Mathrubhasha Dinam are observed through student centric programs .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has integrated an Outcome Based Education approach. The faculty members are regularly trained in terms of enhancing the OBE techniques. There was an FDP titled STHIRA 2023 which was a reiteration of the OBE based pedagogy. The teaching plans are framed as per OBE guidelines. The question papers for CIA are also framed using OBE framework. Each question reflects the

outcome it represents. The students are provided assignments to bridge the gaps in outcomes not duly reflected in the university syllabus. Add on programs and Cocurricular events also aid in bridging outcome disparity. The OBE Coordinator monitors the teaching plans, its execution and the question papers and its conformity to OBE requirements.

20.Distance education/online education:

The college does not provide Distance Education programmes or certified online courses.

Extended Profile

1.Programme

1.1	440
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	554
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	279
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	223
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	52
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	52
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	36
4.2 Total expenditure excluding salary during the year (INR in lakhs)	20750478
4.3 Total number of computers on campus for academic purposes	57

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a structured framework for the delivery of the curriculum prescribed by the affiliating university. There is a planning meeting before the start of the Academic year chaired by the Principal, facilitated by the IQAC coordinator and participated and contributed in by all the faculty members.

Decisions are arrived at regarding direction, focus and the corresponding academic, co-curricular and student centric activities for the year. The draft plans are streamlined and consolidated as the Academic calendar by the IQAC team. The IQAC prepares the academic calendar of the college, based on the university calendar. Based on this departments plan their programs and allocate courses to teachers. Teachers prepare the course outcome based teaching plans, assignment titles, seminar topics and content beyond syllabus to enrich the curriculum. Teachers configure Moodle to manage the classroom activities like attendance, internal tests, assignments and seminars. The college organizes seminars, conferences, and workshops for the enhancement of subject-related knowledge. For effective curriculum delivery, teachers use ICT enabled teaching like PPTs, video lectures and portions from NPTEL videos. College has sufficient infrastructural facilities like spacious class rooms, seminar halls, Audio Visual room, WiFi, and the class rooms with LCD projectors and LED Televisions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/C/Criteria%201%201%201.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Calendar includes the academic, co- curricular and extracurricular activities of the college. The Academic section includes, the various subjects and its credits during each semester, and the dates for the conduct of Continuous Internal Assessment (CIA). The academic calendar also includes various details including extracurricular activities and co- curricular activities. The Examination committee finalizes the dates of internal exams. The schedule of all internal examinations is given in the academic calendar and the dates are previously notified in the Notice Boards. In each semester, the students have to write a minimum of one and a maximum of two internal assessments and an End Semester examination. In case, there is a need to change dates of programs/ examinations due to inevitable internal or external factors, the Principal calls for a meeting of the Staff Council and student representatives to make the necessary arrangement suited to the situation. The Academic Calendar is uploaded to the

college website and a copy is issued to each student for perusal. The regulatory directives are provided regarding conduct of CIA, Internal marks , Exam ethics and so on.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%201%201%202.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

452

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is prescribed by the affiliating university. Almost all the UG and PG programmes have courses /modules that deal with Gender, Environment, Values and Ethics.. Hindi and Malayalam, the languages offered in the college, give enough stress to these issues. The topics are selected in such a special way that to stress the issues like, gender, environment and ethics. The Hindi

course papers, "Culture and Civilization of India" and "Prose and One-act plays" integrate the values specific to Indian culture with special emphasis on the protection of environment, interpersonal relationships, the relationship between man and God and values like truth non-violence, tolerance etc. The course "Short Stories and Novels" discusses issues related to gender including the exploitations faced by women and their sexual/social issues are surfaced in this paper. In a similar way the Malayalam courses "Malayalam sahithyapadanam", "Kavita" and "Katha,Novel" offer some environment related articles like global warming.BA & MA English: Voices of Women and Women's Writings, BSW- Human Rights, Social Work with the elderly, M.S.W.: Child Protection, Environmental Studies and Disaster Management, : Management Concept and Professional Ethics, BSc Psychology- Life Skill Education . Audit courses GerontologCommon courses - Readings from Fringes and Litmosphere

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

176

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%201%204%201.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%201%204%202.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes a proactive approach to enhance the academic quality of students. A Bridge Course titled Skill UP is a foundation course. This aims to enhance the communication skills

.Topics like Personality Development, Soft Skills , English Grammar , Computer Skills, Student Ethics and domain specific topics are covered over 8 to 10 working days .Remedial Coaching is implemented through departments to provide special coaching to slow learners. Mentors take special care of the slow learners. Student Seminars, E- Magazine, Quizzes, Debates and Discussions are opportunities provided by the English department to tap into the academic prowess of students. Quest for the Best Series by Department of Commerce and Management helps advanced learners to keep abreast with the micro developments in areas like CAT,GST& TALLY. Zohar, by Social Work is an initiative that includes paper presentations, debates, awareness programs, field visits, surveys and quizzes. Hard ware assembly, Industrial Visit, Brilliant Brains are initiatives by the Department of Computer Science and Mathematics . India Tour, Tourism awareness events and hospitality training are initiatives by the Travel and Tourism department. The Psychology department focuses on creating awareness on mental health, life skills and improving the counseling skills of students.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%20%20%201.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
554	52

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Three modes of learning methods are adopted in Don Bosco College: experiential learning, participative learning and problem solving learning methods. Following are the practices under experiential learning, offered by different departments: Academic Projects,

Sales Training, Case studies, Entrepreneurial Development Club, Software Development Program, Concurrent Field Work, Summer Placement, Observation Visits Some of the participative learning practices followed are: Seminars, Personality Development Group Discussion, group projects, Industrial Visit, Role plays, Rural camps. Some of the problem-solving approaches adopted by various departments are: Accounting related topics; Optimization of algorithms, lab projects and Case studies

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%203%201.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One UG classroom in each department has been equipped with LED screens to enhance the teaching learning experience. Postgraduate class rooms are equipped with LCD to assist ICT enabled teaching and learning. Audio Visual Hall and Seminar Hall are equipped with LCD. E library, E- learning space of Library (E-Corner), OPAC and Computer Lab are also utilized for teaching and learning. E-Library helps students to browse the internet for Journals and websites. Internet facility is also made available in the computer Lab enabling learner's access to internet sources. The central Library is computerized with OPAC. It enables easy identification of books and journal articles. All the books, magazines and Journal articles are brought under OPAC system. CALBRE is a knowledge sharing mechanism to access learning materials remotely. This is a custom made software developed indigenously integrating all the typical features for academic institution. UPS connectivity is provided to all the labs, Library and the classrooms. Wifi Connectivity, helps students and staff can access the internet from their own devices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

276

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination committee headed by the Principal ensures transparency and robustness in the internal assessments. The College follows the guidelines given by the University with regard to the conduct and assessment of internal examinations. The schedule of the internal assessments and the syllabus stipulated is announced as notified in the college calendar. A Minimum of one and a maximum of two internal examinations are conducted for all programmes in each semester. The concerned teachers grade the examination scripts and the marks are intimated to the students. The components for Continuous Assessment (CA) marks are as per the Calicut University norms. The total internal marks comprise of marks of one/two internal tests, Assignment, Seminar and Attendance given to each paper. The students are provided with the time table well in advance and are reminded about the same in the Assembly. The guidelines regarding examination code are reminded prior to each examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%20%205%201.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a Grievance Redressal system to address grievances of students related to internal assessment marks. Department Level: The corrected answer scripts are given back to students within two weeks' time after the examination by the respective teachers. Doubts and enquiries of the students are clarified by them. If there is any tabulation related error in assessment, corrections are duly made by the examiner and the corrected marks will be officially posted against the name of the concerned student. The students are free to approach concerned subject teachers after the releasing of internal assessment marks and they get it clarified if any.. If there is any exam related grievance from the part of students, they are free to give their written complaints to the HoD. The complaints will be discussed and resolved at the earliest. College Level: In case the student is not satisfied with the action taken at the Department level, the student can move on with his/her complaint to the college level Grievance Cell

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%20%205%202.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes lead the student to excel in these five areas of development. The Program Outcomes, Program Specific Outcomes(PSO) and Course Outcomes(CO) are prepared by the teachers taking the subjects. These are then communicated to the students by their own class teachers in the beginning of each Semester. These are also placed in the website for verification. Each teacher provides CO orientation at the beginning of the semester.

The HoDs Orient the students about POs and PSOs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Outcome Based Education is sub-categorized into PO, PSO and CO. These components are evaluated. The Course Outcomes are evaluated on the means of 1. Learning Specific Evaluation: It includes: Conduct of Internal and External Exams Assignments and Seminars Project work Work Camps, Industrial Visits Lab performance 2. Feedback from stake holders It includes feedback from the Class teachers, Heads of the Departments, Fieldwork Supervisors and Parents. The following are the criteria for evaluation. Punctuality and promptness, Personality and Discipline Creativity and initiatives Leadership and Team spirit. Diligence and Commitment to Duties The marks awarded are analyzed to arrive at the Program Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%207%201.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has an ambience of encouraging innovations and promoting transfer of knowledge among the learners. The Entrepreneurial Club promotes the culture of start up among the learners. Along with institutions like Kudumbasree and Kerala Knowledge Mission, the members of the club are trained in various aspects of entrepreneurship, leadership and financial management. Each department in the college promotes knowledge through its academic and cocurricular events. The Research Cell of the college promotes knowledge transfer through publications and presentations of papers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%203%202%201.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	https://www.dbcollegebathery.ac.in/repolicy
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has been proactive in organising extension activities that benefitted the society through its relevance. The college hosted Anti Drug awareness programmes in association with Excise Department, Police Department, Kerala Education Department and Tourism Department. Some of the important events include " Lahari Vimochana Sandesham", " Lahari Vimukta Keralam", Green Tourism, Mental Health Awareness - street plays and Anti Drug Awareness Program through a marathon. The college also hosted a Children's Parliament for the benefit of school students; to spread awareness about children's rights and progressive ideals. The college also facilitated the Adalat of the Government of Kerala. This aided the residents of the district to submit their grievances to the representatives of the government.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%203%204%201.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus covers 9.61 acres and comprises a total built-up area of 129597.48 square feet as well as open space for gardens and sports amenities. The college has built sufficient physical infrastructure to house all of its departments, classrooms, and support facilities. There are 32 class rooms, 2 exam halls, 6 class rooms enabled with LCD projectors. Computer labs with 62 computers with UPS back-up Batteries and with high speed Internet connectivity. Elibrary facilitates net browsing for students and staff. There are two Audio-Visual Seminar halls, Discussion Rooms and a fully Automated Library with adequate reading and storage space. There are separate Toilets facilities for male and female students, staff rooms and Ladies rooms are provided. Two Drinking water Filters are made available. The Canteen has a kitchen and two dining rooms with seating capacity for 100 people. The Gymnasium can engage 15 students can do their physical workout at a time. The equipments are of standard quality and furnished with all the requirements. The college has the following designated spaces: Administrative office, Principal's office, Vice Principal's office, Library, E-Library, Audio visual hall with LCD and sound system, Meeting Room, Parlor, Staff rooms, Ladies room, Mentoring Room, Class rooms with LCD facilities, IQAC office, Seminar Hall with stage, Open Auditorium, Open grass turf, Exam Halls, Discussion room and Gym.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%204%201%201.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution aims at the overall development of its students and gives due importance to sports and cultural activities. The sports and games activities are headed by the Department of Physical Education of the college. Students with skills are selected through selection trials. Students are encouraged to participate in the Intra-College, Inter College, University, State and National level competitions. Facilities for sports and games include: 1.Outdoor fields : Football/Cricket Field, Volleyball Court and facility for Net-ball practice. 2.Indoor facilities: Caroms, Chess, Badminton Courts. FITNESS CENTRE- Gymnasium Don Bosco College has gymnasium within the campus which is coordinated by the Physical Education Department. The following training machines provided in the gymnasium for the benefit of the users: Chest press, Shoulder press, Lat pull down machine, Biceps curl bench, Triceps extension bar, Leg extension bar, Cable tower, Bench press machine, Squat machine and Dumbbells. The college provides necessary gear for playing cricket, football, badminton, volleyball and indoor games. Cultural activities: The College has an indoor hall with Stage setup and an open hall with portable Stage facility made available for cultural performances. The college has amplifiers and speaker equipments for the various halls. Every year, a college level arts competitions is held and participants who perform well are sent to participate in the Zonal and Inter zonal competitions organized by the University. The College has an Arts Club team comprising faculty members and student representatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%204%201%202.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%204%201%203.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116034555

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library functions are automated through the software, Book Worms Library Software (Version: 2023), an Integrated Library Management Software system with 14000 volumes. It has an area of 8000 sq. ft. in two floors - Basement floor and Ground floor. The Basement floor houses Under Graduate section, Reprographic (Photocopying section), Technical Section, Back Volumes, General reading area, UG reference section. In the ground floor Postgraduate section, Reference Section, Journals & Magazine section, New Arrival

Section, Newspaper reading section, Property Counter, Librarians Cabin, Circulation Section, E-Corner, Research section, CD-DVD Collection and Question Bank section are accommodated. The library has a much updated collection of Textbooks and Reference materials. The library provides INFLIBNET service to the users. Library has set up 'CALIBRE' institutional repository providing access to E-books, Question Bank, Journal/Conference articles published by faculty members etc. Books are arranged on the shelves according to Dewey Decimal Classification (DDC), a scientific scheme of classification. This type of arrangement will help to keep the books on the same subject together with those on related subjects coming next to them. The Library offers OPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

131420

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well developed system for providing updated IT facilities for the users. The Lab Technician is in-charge of all the electronic and digital equipments. List of IT equipments that need to be replaced, up-dated or newly purchased is handed over to the Principal who forwards the same to the Management Council. The Management Council studies the need and urgency the request placed by the Principal and authorized the Administrator to comply with the requests. The Principal ensures that the replacement, purchases, repairs, up-dating etc are done on time. The following are the equipments and features that are periodically checked for its optimum functionality. The college website The computers and printers and Scanners and Photostat machines of administrative block and computer lab. LAN connections. Wi-Fi facility with speed of 300 mbps. Fully working computers for students - 62 numbers of computers, amplifiers, speakers. Mikes etc. fixed in the various halls. UPS and the allied systems Telephone cables and connectivity Internet access to wherever necessary Maintenance and up gradation of soft-wares in the Lab, Administrative Office, and Library. WiFi Connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2818219

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established procedures for maintaining physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college administrator is the one in charge of the purchase and maintenance of the equipments and furnishing. Computer Labs: Computer laboratory has a Lab Assistant who is in charge of all the equipments in the Lab .The lab in charge is responsible for maintaining and upgrading the laboratory with appropriate equipment as per the curriculum changes. Library has been assigned to a librarian with support personnel. The stock is verified at the end of every the academic year. Sports/ground/gym/equipment: The institute's Physical Director is in charge of the sports facilities, gymnasium and programs. The institute's head, HODs, and class instructors all keep an eye on the cleanliness and make sure that everything is in order. The institute's IT facilities are maintained by the laboratory technician. For the upkeep and repair of the electrical equipments, connections and drinking water filters, the institution has recruited technicians on demand. CCTV, Network and system administration team has been assigned to manage internet connectivity and the CCTV surveillance system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%20%20%202.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%205%201%203.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College provides representation to students in various decision making bodies. There is an active Student Council nominated by students themselves. This student body with office bearers like Chairman, Vice Chairman, Student Editor, Arts Secretary and General Captain forms the core of all student centric events. Additionally, each department has an association to facilitate events conducted for the students in that department. Associated bodies like the NSS and the clubs of the college like the ED Club, Reading Club and Dance Club conduct student centric programs which are facilitated with student coordinators. Various Curricular, co-curricular and administrative bodies where students have Representation include Student Welfare and Grievance Redressal Committee, Sports Committee, Women's Cell , Disciplinary Committee , Library Committee and IQAC. Student Development Programs are also conducted to increase the involvement of students in both academic and co- curricular programmes.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOA/C/Criteria%205%203%202.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DBC Alumni association plays a crucial role in supporting the development and growth of our institutions. Their contributions, whether financial or through other support services can have a significant impact on various aspects such as scholarships, infrastructure development, networking opportunities for current students, career guidance, and more. Our alumni give back to their alma mater and help to ensure its continued success and excellence. Alumni meets are organized regularly to ensure the interactions among alumni of various batches.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%20%205%204.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision is translated into Mission statement. It is implemented judiciously. To do this, the Management Council draws up long term and short term plans. The academic year starts with the preparation of the Strategic Plans for the whole institution. Departmental level plans are framed in tune with the institutional plan. Statutory Review by Chairman of Governing Body The Leadership closely follows up the progress of the Institution in its journey towards realizing the Vision. The Annual Statutory Visitation by the Chairman of the Governing body is an occasion where every aspect of the Institution is reviewed for its exactness to the Vision and Mission. The Report by the Chairman is further studied in detail for its implementation during the year. The Appointment of Employees All the employees: teaching and non-teaching are selected through interview to ensure maximum compliance to the goals of the Institution. They are further given induction training and frequent animation to align their attitudes, motivations and contribution in line with the Vision and Mission.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%206%201%201.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The Strategic Plan is prepared by the Management Council, in consultation with the Faculty members, Parents, student representatives, and other stake holders. The plans for the year 2022-2023 is based on the evaluation of the previous year. Once the activities of the college based on the Strategic plan are drawn up, various committees headed by faculty members are constituted for monitoring the implementation. These committees and their annual program of activities are then published in the College Diary. The Management holds regular meetings with its stake holders. The Manager sees to the overall running of the institution and animates the various groups ensuring their adherence to the Vision and Mission of the institution. The Principal is the head of the College Community made of faculty members, students, administrative staff and the parents. The Administrator sees to the financial and temporal administration of the institution. The staff meetings are held regularly every month and the monthly activities are reviewed and plans are made for the next month. The Parent Teachers Association (PTA) and the Student Council meet as and when required to plan their set of activities.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%206%201%202.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed through the Strategic Plan for the year 2022-23 1.

Dimension for Education and Culture. To provide quality education in a safe environment Lines of Action: • Prepare teaching plans and teaching notes in advance • Provide well prepared classes and ensure student attendance • Conduct student interface at college level, department level and at national level through Sodashi • Review meeting of staff members every month on the progress of classes • Provide study material • Integrate value education and grooming tips during classes with the students • Monitor the academic progress of students by checking notes, conducting class tests and follow up of slow learners • Conduct one PTA meeting each semester • Organize FDPs • Orientation program and Bridge course for new students 2. Vocation Lines of Action: • Orientation program for new students and staff members • Provide individual career counseling for selection of courses for the applicants to DBC • Continue Mentoring and strengthen it with regular appraisal • Strengthen the Placement Cell (CAPS) • Offer training programs in interview and employability skills • Offer Career Oriented Programs and Add on Courses

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%206%202%201.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Don Bosco College is a minority institution, established and administered by the Salesians of Don Bosco. The Provincial of the Salesian Province of Bangalore is the Chairperson and the Manager of DBC, Sultan Bathery is the Secretary of the Governing Body. The Secretary (Manager) is the appointing authority The Management Council includes the Principal, the Vice Principal, Administrator and other council members. The Principal, appointed by the Provincial, is the head of the institution and plays a leading role in all academic and non-academic matters of the college. The Head of the Department is appointed by the manager in consultation with the Management Council. The college ensures that all statutory and non statutory bodies function effectively headed by a coordinator and having required members. The mandatory committees like Governing body, Academic Council. IQAC, Grievances

Redressal Committee, , Disciplinary and Anti Ragging Committee work efficiently. The Recruitment of the faculty members and the non-teaching staff is a structured process. The selected candidate is appointed by the Manager and an induction program is conducted for them. The College has service rules and policies for all its employees. The service rules are made known to the employee before appointment is given.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%20%20%20.pdf
Link to Organogram of the institution webpage	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%20%20%20organizational%20chart.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Employers State Insurance ensures the provision of medical and cash benefits to employees and their family members. This scheme also provides maternity benefits for women staff members with six months paid maternity leave.

Staff Welfare Association

Staff Secretary of the college is entrusted to coordinate and conducts various programs for the faculty members. The welfare association attends to the needs of its members and provides financial, emotional, psychological and moral support to all the needy faculty members.

Provident Fund

Employee provident fund is contributed to all the permanent employees.

Leave The college provides 12 paid leave for all teaching faculty members and 20 for the non-teaching staff for an academic year.

The college organizes annual tour to all teaching and nonteaching staff members, the expenses of which is covered by the institution.

The institution provides festival allowance for all teaching and non-teaching staff as a token of appreciation for their support.

Every year at least two FDPs are organized by the College .Financial help is given to those faculty members who intend to pursue Ph.D studies.

Staff and Student Insurance Group Insurance Coverage against accidents is made available.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%206%203%201.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the faculty members is appraised by analyzing the execution of annual plan, feedback from students, appraisal from their respective HoDs, peer group and the Management. The appraisal is communicated to every faculty member by the Principal. Faculty members are assessed by the students twice in the academic year. A feedback form with the following parameters is given to the students. 1. Knowledge of the subject 2. Preparation and presentation of the subject 3. Use of teaching aids 4. The teachers appearance and tidiness 5. Manners and behavior 6. Audibility 7. Conduct of the class 8. Clearance of doubts 9. Ensuring participation of the students 10. Punctuality and effective use of time 11. Availability and help in the lab 12. Availability outside the class for additional help to students 13. Revision of the lesson, 14. conduct of periodical class tests 15. Use of English language The data collected thus are then analyzed using SPSS and the results are communicated to the respective faculty members. This process is led by the Principal. Non teaching staff are evaluated with parameters related to their domains by the Administrator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. Internal Audit: The internal financial audit is carried out by Don Bosco College Management. Internal financial audit is carried out by the Finance committee under the Administrator and the financial monthly statement of accounts is presented to the Management Council every month. External Auditor - Don Bosco Management has appointed Mathew & Thankachan - Chartered Accountants (Chennai) as external auditors for the conduct of external financial audit of accounts. The External auditor verifies all the bills and vouchers with reference to the cashbook, bank balances. They prepare the annual Financial Audit Statements. The College makes use of ACMEERP software (ACME: Accounts Made Easy) developed by Bosco Soft Technologies Private Limited, Yelagiri, Tamil Nadu, to do the financial accounting. All the Income and Expenditure of the Institution is centralized and there is only one Cash Box for spending and receiving of income.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%204%201.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Don Bosco College is an unaided Self-financing college which runs on the fees collected from the students. The main source of income is the collected fee. The Students pay their tuition fee for each semester. The income by way of fee collection is sufficient to meet the day to day running of the college including the salary payment and annual maintenance expenses. Funds are required for developmental and extracurricular activities. This has to be raised from external sources like event sponsors and patrons . The college has about 9 acres of land in the main campus and another 10 acres of coffee plantation in Wayanad. Every bit of cultivable land is utilized with adequate seasonal and cash crops. Budgets are prepared realistically taking into consideration the expected income, expected expenditure and the liabilities and the graveness and urgency of the purpose. The monthly accounts are prepared, internal audits and external audits are conducted regularly and reports are evaluated before the next budgets are prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is responsible for co-ordination of the departmental activities. It supervises all the academic matters of the Institution and suggests measures for achieving excellence. Two practices institutionalized as a result of IQAC initiatives are: (i) Student Feedback Survey and (ii) Academic Audit. 1. Student feedback survey: Student Feedback Survey of Each and Every Faculty member who handled classes/practical in a semester/year is done. This is Off-line survey with a schedule for each class of students and the students have to do the individual faculty member evaluation. Analysis of Student Feedback Survey: The feedback is analyzed, broad results are noted and generic intervention done. Issues as to individual teachers are also picked out and the same is communicated to the particular faculty members. In the year 2022-2023, the Academic Audit was conducted in January- February 2023 with the support of the Audit Team. Other Contributions by IQAC: • Facilitated signing of MoUs at departmental and institutional level • Online Alumni Meet • FDP conducted at the

start of the academic year • Promoted department level events • Associated with Department of Commerce and conducted a webinar on OBE • Submitted AQAR 2022-2023 • Facilitated further integration of OBE system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is responsible for continuous and frequent evaluation of the teaching learning process. The IQAC team is supported by the Academic council. The quality of teaching and learning is monitored through the following procedures: • Conscious allocation of subjects to faculty members • Preparation of course plans with course outcomes • Preparation of teaching notes • Conduct of classes so as to realize the course outcomes • Internal Exams on the model of university exams • Communication of marks to students and parents • Special attention is given to slow learners • Add-on courses are provided • Academic Audit is conducted to assess the progress of teaching learning process • Internships, projects, assignments and presentations are part of programmes • University Result Analysis and Internal Exam Analysis • Student Development Programs • Seminar\Guest Lecturers\Conference conducted.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%205%202.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%205%203.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is sensitive to the gender issues of women employees and girl students. An active Women empowerment cell looks into their specific needs and takes necessary actions. The cell supports girl students to enhance their understanding of issues related to women in the society and to face the challenges with great courage. The cell consists of four lady teachers and two girl student representatives. Grievances and suggestions of girl students, if any, are brought to the notice of the Principal through the Women's Cell. There are separate toilets for boys and girls. Our college is protected with a compound wall and is under CCTV surveillance. A common room for girls is provided in the ground floor. It has two beds and washroom facility. Gender Awareness: The students are instructed and reminded about gender sensitiveness and respect during activities, functions and travels.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Safety and Security 2. Counseling and Mentoring , Ladies Room , Women centric clubs , Premarital Counseling

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Don Bosco College is an eco-friendly, green campus that is nonpolluting in approach , aims to be completely plastic free and has adequate mechanism for management of degradable and Non-degradable waste. The College has best practices in the areas of Hygiene, Waste Management, Water Management, Energy Management and Greenery management. The College follows standard protocol for solid waste management. Solid waste is separately collected in different containers: Degradable, Biodegradable non-biodegradable waste. Biodegradable waste is collected and is used for farming activities and biogas plantation. Degradable waste that can be recycled are sold to such vendors. Non-degradable waste including plastic, batteries and glass materials are collected in separate bins. After segregating, these waste materials are sold to the scrap collectors. Liquid wastes mainly consist of waste water from different areas of the college including washroom, hostels and canteen. Waste water is transported through underground pipes. Our college has well structured drainage system to manage liquid wastes. The college has made arrangement with e-waste vendors who

regularly removes the e-waste materials from the institution. Waste materials including, food wastes, poultry waste are directed to the Bio-gas plant. The college maintains two Bio-gas plants which are fed with degradable biowaste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Don Bosco College promotes an environment where all students feel equal. Every student of the college gets psychosocial and academic support. There is a sense of belonging in the institution regardless of their region, caste, gender, religion, socio-economic, cultural and political background. The college adopts strategies that promote inclusivity. Remedial teaching and participatory learning is kept up to bridge the gap between achievers and slow learners which eventually leads to an inclusive class room environment. Cultural and communal diversity is respected and cherished in the college. In order to promote multicultural values among members from diverse backgrounds, college celebrates festivals like Onam, Christmas, Holi and various other cultural and religious festivals with great participation. Students as well as teachers are also being selected from different States of the nation. This strengthens the cultural and linguistic inclusive environment of the college. There is no religious or class bias in the college. Other Student friendly initiatives include hostel facilities, Scholarships to students from poor economic backgrounds and promotion of gender parity. The various clubs and their embody the spirit of solidarity. NSS activities encapsulate the spirit of co-existence. Sports activities also bring in the spirit of brotherhood and oneness among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Don Bosco College works upon developing students as ideal citizens of the nation. The college inculcates a feeling of oneness among the student community through practices and programs. Various departments of our college have been committed towards organizing activities that not only initiate but also motivate the students to adopt various practices that promote the idea, "Unity in Diversity". The college promotes awareness about various National Identities and Symbols. Independence Day and Republic day are celebrated and related activities are conducted. Constitution Day is celebrated on 26th November every year. The programme initiates with lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. International Yoga day - Every year 21 June is celebrated by organizing a short yoga camp under the guidance of a yoga instructor. A brief talk is given on the benefits of Yoga and how Yoga embodies unity of mind and body; thought and action; restraint and fulfillment. Every year blood donation camp is organized in association with NSS and Taluk Hospital Sulthan Bathery. The students are sensitized on the importance of being socially responsible.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	promotes awareness about various National Identities and Symbols, celebration of festivals and days of national importance, human rights day, constitution day.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Don Bosco College is committed to promote national ethics and values amongst students and the faculty members. The college and its departments organize days to observe and celebrate days of national importance. Independence Day & Republic Day are celebrated by hoisting the national flag, singing the National anthem and taking the oath of national integrity. Related activities are organized to inculcate the spirit of national pride in students. Independence day was by inaugurating and dedicating the Freedom Wall to the freedom fighters. The students of the college cleaned the campus and surroundings and also conduct various programmes like Quiz, and debates on Gandhi Jayanthi. National unity day: National Unity Day or the Rashtriya Ekta Diwas is celebrated on 31 October with a message in the assembly. Women's day was celebrated by various departments, the women's cell and the ED Club on March 8, 2023. National Girl Child Day and Youth Day were celebrated with relevant events. World Environment Day was celebrated in the first week of June with events and Green drive. Onam festival, that symbolizes unity, was celebrated as an inclusive event in the campus. Holi, the festival of colors was

celebrated with fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

For the academic year 2022-2023, the college promoted the following points as the Best Practices

- Intercollegiate and inter departmental collaborative events
- Positive intervention in terms of societal coexistence

Intercollegiate and interdepartmental events were planned so as to provide a forum for inclusivity and interaction among the students of various institutions and departments within the college. Sodashi 2k22, the 3 day Intercollegiate national Fest resulted in the interactions among the students of the institution with over 350 students from various institutions from different states on arenas like Art, literature, sport and academics. The third day of Sodashi 2k22 witnessed a Job Fair in association with the Confederation of Indian Industries. Final year students of the college and employable youth in the district benefitted greatly from the Job fair.

The college was able to intervene positively in the society it coexists by conducting Anti Drug Awareness Programs in Association with DREAMS Wayanad, Excise Department and Education Department.

File Description	Documents
Best practices in the Institutional website	https://www.dbcollegebathery.ac.in/doc/IQA/C/Criteria%207%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco College in association with DREAMS, Wayanad was able to facilitate Anti Drug Awareness programs through out the district. In the wake of many youngsters in the district falaling prey to the menace of drug abuse, the institution took proactive measures to host Anti Drug awareness events in schools, at public events and in collaboration with auto drivers, the Excise Department and the Education department. A number of programmes have been organized as a part of the Intensive Drug awareness Campaign. The first program in this regard was organized on October 1, 2022 with the title "Lahari Vimochana Sandesha Yatra". This program was led by DREAMS Wayanad, Don Bosco College and the auto rickshaw drivers of Bathery. Don Bosco College, DREAMS Wayanad in collaboration Excise Department, Kerala and Education Department, Kerala hosted an anti drug awareness program on 08-10-2022 titled "Lahari Virudha Campaign". The program which was an open discussion worked as a conclave for school and college students, police and excise officials and the general public to address questions and concerns on the problem of drug abuse. The NSS Unit of Don Bosco College organized an interface on 10-10-2022 titled "Stay Away From Drugs".

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a structured framework for the delivery of the curriculum prescribed by the affiliating university. There is a planning meeting before the start of the Academic year chaired by the Principal, facilitated by the IQAC coordinator and participated and contributed in by all the faculty members. Decisions are arrived at regarding direction, focus and the corresponding academic, co-curricular and student centric activities for the year. The draft plans are streamlined and consolidated as the Academic calendar by the IQAC team. The IQAC prepares the academic calendar of the college, based on the university calendar. Based on this departments plan their programs and allocate courses to teachers. Teachers prepare the course outcome based teaching plans, assignment titles, seminar topics and content beyond syllabus to enrich the curriculum. Teachers configure Moodle to manage the classroom activities like attendance, internal tests, assignments and seminars. The college organizes seminars, conferences, and workshops for the enhancement of subject-related knowledge. For effective curriculum delivery, teachers use ICT enabled teaching like PPTs, video lectures and portions from NPTEL videos. College has sufficient infrastructural facilities like spacious class rooms, seminar halls, Audio Visual room, WiFi, and the class rooms with LCD projectors and LED Televisions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%201%201%201.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Calendar includes the academic, co- curricular and extracurricular activities of the college. The Academic section includes, the various subjects and its credits during each

semester, and the dates for the conduct of Continuous Internal Assessment (CIA). The academic calendar also includes various details including extracurricular activities and co-curricular activities. The Examination committee finalizes the dates of internal exams. The schedule of all internal examinations is given in the academic calendar and the dates are previously notified in the Notice Boards. In each semester, the students have to write a minimum of one and a maximum of two internal assessments and an End Semester examination. In case, there is a need to change dates of programs/ examinations due to inevitable internal or external factors, the Principal calls for a meeting of the Staff Council and student representatives to make the necessary arrangement suited to the situation. The Academic Calendar is uploaded to the college website and a copy is issued to each student for perusal. The regulatory directives are provided regarding conduct of CIA, Internal marks, Exam ethics and so on.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%201%201%202.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
452	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
110	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is prescribed by the affiliating university. Almost all the UG and PG programmes have courses /modules that deal with Gender, Environment, Values and Ethics.. Hindi and Malayalam, the languages offered in the college, give enough stress to these issues. The topics are selected in such a special way that to stress the issues like, gender, environment and ethics. The Hindi course papers, "Culture and Civilization of India" and "Prose and One-act plays" integrate the values specific to Indian culture with special emphasis on the protection of environment, interpersonal relationships, the relationship between man and God and values like truth non-violence, tolerance etc. The course "Short Stories and Novels" discusses issues related to gender including the exploitations faced by women and their sexual/social issues are surfaced in this paper. In a similar way the Malayalam courses "Malayalam sahithyapadanam", "Kavita" and "Katha,Novel" offer some environment related articles like global warming.BA & MA English: Voices of Women and Women's Writings, BSW- Human Rights, Social Work with the elderly, M.S.W.: Child Protection, Environmental Studies and Disaster Management, : Management Concept and Professional Ethics, BSc Psychology- Life Skill Education . Audit courses GerontologCommon courses - Readings from Fringes and Litmosphere

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

176

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%201%204%201.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%201%204%202.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes a proactive approach to enhance the academic quality of students. A Bridge Course titled Skill UP is a foundation course. This aims to enhance the communication skills. Topics like Personality Development, Soft Skills, English Grammar, Computer Skills, Student Ethics and domain specific topics are covered over 8 to 10 working days. Remedial Coaching is implemented through departments to provide special coaching to slow learners. Mentors take special care of the slow learners. Student Seminars, E- Magazine, Quizzes, Debates and Discussions are opportunities provided by the English department to tap into the academic prowess of students. Quest for the Best Series by Department of Commerce and Management helps advanced learners to keep abreast with the micro developments in areas like CAT, GST & TALLY. Zohar, by Social Work is an initiative that includes paper presentations, debates, awareness programs, field visits, surveys and quizzes. Hard ware assembly, Industrial Visit, Brilliant Brains are initiatives by the Department of Computer Science and Mathematics. India Tour, Tourism awareness events and hospitality training are initiatives by the Travel and Tourism department. The Psychology department focuses on creating awareness on mental health, life skills and improving the counseling skills of students.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%20%201.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
554	52

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Three modes of learning methods are adopted in Don Bosco College: experiential learning, participative learning and problem solving learning methods. Following are the practices under experiential learning, offered by different departments: Academic Projects, Sales Training, Case studies, Entrepreneurial Development Club, Software Development Program, Concurrent Field Work, Summer Placement, Observation Visits Some of the participative learning practices followed are: Seminars, Personality Development Group Discussion, group projects, Industrial Visit, Role plays, Rural camps. Some of the problem-solving approaches adopted by various departments are: Accounting related topics; Optimization of algorithms, lab projects and Case studies

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%203%201.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

One UG classroom in each department has been equipped with LED screens to enhance the teaching learning experience. Postgraduate class rooms are equipped with LCD to assist ICT enabled teaching and learning. Audio Visual Hall and Seminar Hall are equipped with LCD. E library, E- learning space of Library (E-Corner), OPAC and Computer Lab are also utilized for teaching and learning. E-Library helps students to browse the internet for Journals and websites. Internet facility is also made available in the computer Lab enabling learner's access to

internet sources. The central Library is computerized with OPAC. It enables easy identification of books and journal articles. All the books, magazines and Journal articles are brought under OPAC system. CALBRE is a knowledge sharing mechanism to access learning materials remotely. This is a custom made software developed indigenously integrating all the typical features for academic institution. UPS connectivity is provided to all the labs, Library and the classrooms. Wifi Connectivity, helps students and staff can access the internet from their own devices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

276

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination committee headed by the Principal ensures transparency and robustness in the internal assessments. The College follows the guidelines given by the University with regard to the conduct and assessment of internal examinations. The schedule of the internal assessments and the syllabus stipulated is announced as notified in the college calendar. A Minimum of one and a maximum of two internal examinations are conducted for all programmes in each semester. The concerned teachers grade the examination scripts and the marks are intimated to the students. The components for Continuous Assessment (CA) marks are as per the Calicut University norms. The total internal marks comprise of marks of one/two internal tests, Assignment, Seminar and Attendance given to each paper. The students are provided with the time table well in advance and are reminded about the same in the Asssembly. The guidelines regarding examination code are reminded prior to each examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%205%201.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has a Grievance Redressal system to address grievances of students related to internal assessment marks.

Department Level: The corrected answer scripts are given back to students within two weeks' time after the examination by the respective teachers. Doubts and enquiries of the students are clarified by them. If there is any tabulation related error in assessment, corrections are duly made by the examiner and the corrected marks will be officially posted against the name of the concerned student. The students are free to approach concerned subject teachers after the releasing of internal assessment marks and they get it clarified if any.. If there is any exam related grievance from the part of students, they are free to give their written complaints to the HoD. The complaints will be discussed and resolved at the earliest.

College Level: In case the student is not satisfied with the action taken at the Department level, the student can move on with his/her complaint to the college level Grievance Cell

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%205%202.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes lead the student to excel in these five areas of development. The Program Outcomes, Program Specific Outcomes(PSO) and Course Outcomes(CO) are prepared by the teachers taking the subjects. These are then communicated to the students by their own class teachers in the beginning of each Semester. These are also placed in the website for verification. Each teacher provides CO orientation at the beginning of the semester. The HoDs Orient the students about POs and PSOs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Outcome Based Education is sub-categorized into PO, PSO and CO. These components are evaluated. The Course Outcomes are evaluated on the means of 1. Learning Specific Evaluation: It includes: Conduct of Internal and External Exams Assignments and Seminars Project work Work Camps, Industrial Visits Lab performance 2. Feedback from stake holders It includes feedback from the Class teachers, Heads of the Departments, Fieldwork Supervisors and Parents. The following are the criteria for evaluation. Punctuality and promptness, Personality and Discipline Creativity and initiatives Leadership and Team spirit. Diligence and Commitment to Duties The marks awarded

are analyzed to arrive at the Program Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%20%207%201.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has an ambience of encouraging innovations and promoting transfer of knowledge among the learners. The Entrepreneurial Club promotes the culture of start up among the learners. Along with institutions like Kudumbasree and Kerala Knowledge Mission, the members of the club are trained in various aspects of entrepreneurship, leadership and financial management. Each department in the college promotes knowledge through its academic and cocurricular events. The Research Cell of the college promotes knowledge transfer through publications and presentations of papers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%203%202%201.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	https://www.dbcollegebathery.ac.in/repoli-cy
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has been proactive in organising extension

activities that benefitted the society through its relevance. The college hosted Anti Drug awareness programmes in association with Excise Department, Police Department, Kerala Education Department and Tourism Department. Some of the important events include " Lahari Vimochana Sandesham", " Lahari Vimukta Keralam", Green Tourism, Mental Health Awareness - street plays and Anti Drug Awareness Program through a marathon. The college also hosted a Children's Parliament for the benefit of school students; to spread awareness about children's rights and progressive ideals. The college also facilitated the Adalat of the Government of Kerala. This aided the residents of the district to submit their grievances to the representatives of the government.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%203%204%201.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16	
File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
100	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
3	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus covers 9.61 acres and comprises a total built-up area of 129597.48 square feet as well as open space for gardens and sports amenities. The college has built sufficient physical infrastructure to house all of its departments, classrooms, and support facilities. There are 32 class rooms, 2 exam halls, 6 class rooms enabled with LCD projectors. Computer labs with 62 computers with UPS back-up Batteries and with high speed Internet connectivity. Elibrary facilitates net browsing for students and staff. There are two Audio-Visual Seminar halls, Discussion Rooms and a fully Automated Library with adequate reading and storage space. There are separate Toilets facilities for male and female students, staff rooms and Ladies rooms are provided. Two Drinking water Filters are made available. The Canteen has a kitchen and two dining rooms with seating capacity for 100 people. The Gymnasium can engage 15 students can do their physical workout at a time. The equipments are of standard quality and furnished with all the requirements. The college has the following designated spaces: Administrative office, Principal's office, Vice Principal's office, Library, E-Library, Audio visual hall with LCD and sound system, Meeting

Room, Parlor, Staff rooms, Ladies room, Mentoring Room, Class rooms with LCD facilities, IQAC office, Seminar Hall with stage, Open Auditorium, Open grass turf, Exam Halls, Discussion room and Gym.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%204%201%201.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution aims at the overall development of its students and gives due importance to sports and cultural activities. The sports and games activities are headed by the Department of Physical Education of the college. Students with skills are selected through selection trials. Students are encouraged to participate in the Intra-College, Inter College, University, State and National level competitions. Facilities for sports and games include: 1.Outdoor fields : Football/Cricket Field, Volleyball Court and facility for Net-ball practice. 2.Indoor facilities: Caroms, Chess, Badminton Courts. FITNESS CENTRE- Gymnasium Don Bosco College has gymnasium within the campus which is coordinated by the Physical Education Department. The following training machines provided in the gymnasium for the benefit of the users: Chest press, Shoulder press, Lat pull down machine, Biceps curl bench, Triceps extension bar, Leg extension bar, Cable tower, Bench press machine, Squat machine and Dumbbells. The college provides necessary gear for playing cricket, football, badminton, volleyball and indoor games. Cultural activities: The College has an indoor hall with Stage setup and an open hall with portable Stage facility made available for cultural performances. The college has amplifiers and speaker equipments for the various halls. Every year, a college level arts competitions is held and participants who perform well are sent to participate in the Zonal and Inter zonal competitions organized by the University. The College has an Arts Club team comprising faculty members and student representatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%204%201%202.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%204%201%203.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116034555

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library functions are automated through the software, Book Worms Library Software (Version: 2023), an Integrated Library Management Software system with 14000 volumes. It has an area of 8000 sq. ft. in two floors - Basement floor and Ground floor. The Basement floor houses Under Graduate section, Reprographic (Photocopying section), Technical Section, Back Volumes, General reading area, UG reference section. In the ground floor Postgraduate section, Reference Section, Journals & Magazine section, New Arrival Section, Newspaper reading section, Property Counter, Librarians Cabin, Circulation Section, E-Corner, Research section, CD-DVD Collection and Question Bank section are accommodated. The library has a much updated collection of Textbooks and Reference materials. The library provides INFLIBNET service to the users. Library has set up 'CALIBRE' institutional repository providing access to E-books, Question Bank, Journal/Conference articles published by faculty members etc. Books are arranged on the shelves according to Dewey Decimal Classification (DDC), a scientific scheme of classification. This type of arrangement will help to keep the books on the same subject together with those on related subjects coming next to them. The Library offers OPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

131420

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has a well developed system for providing updated IT facilities for the users. The Lab Technician is in-charge of all the electronic and digital equipments. List of IT equipments that need to be replaced, up-dated or newly purchased is handed over to the Principal who forwards the same to the Management Council. The Management Council studies the need and urgency the request placed by the Principal and authorized the Administrator to comply with the requests. The Principal ensures that the replacement, purchases, repairs, up-dating etc are done on time. The following are the equipments and features that are periodically checked for its optimum functionality. The college website The computers and printers and Scanners and Photostat machines of administrative block and computer lab. LAN connections. Wi-Fi facility with speed of 300 mbps. Fully working computers for students - 62 numbers of computers, amplifiers, speakers. Mikes etc. fixed in the various halls.

UPS and the allied systems Telephone cables and connectivity Internet access to wherever necessary Maintenance and up gradation of soft-wares in the Lab, Administrative Office, and Library. WiFi Connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2818219

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established procedures for maintaining physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college administrator is the one in charge of the purchase and maintenance of the equipments and furnishing. Computer Labs: Computer laboratory has a Lab Assistant who is in charge of all the equipments in the Lab .The lab in charge is responsible for maintaining and upgrading the laboratory with appropriate equipment as per the curriculum changes. Library has been assigned to a librarian with support personnel. The stock is verified at the end of every the academic year. Sports/ground/gym/equipment: The institute's Physical Director is in charge of the sports facilities, gymnasium and programs. The institute's head, HODs, and class instructors all keep an eye on the cleanliness and make sure that everything is in order. The institute's IT facilities are maintained by the laboratory technician. For the upkeep and repair of the electrical equipments, connections and drinking water filters, the institution has recruited technicians on demand. CCTV, Network and system administration team has been assigned to manage internet connectivity and the CCTV surveillance system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%20%20%202.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
54	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
20	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%205%201%203.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

35

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College provides representation to students in various decision making bodies. There is an active Student Council

nominated by students themselves. This student body with office bearers like Chairman, Vice Chairman, Student Editor, Arts Secretary and General Captain forms the core of all student centric events. Additionally, each department has an association to facilitate events conducted for the students in that department. Associated bodies like the NSS and the clubs of the college like the ED Club, Reading Club and Dance Club conduct student centric programs which are facilitated with student coordinators. Various Curricular, co-curricular and administrative bodies where students have Representation include Student Welfare and Grievance Redressal Committee, Sports Committee, Women's Cell, Disciplinary Committee, Library Committee and IQAC. Student Development Programs are also conducted to increase the involvement of students in both academic and co-curricular programmes.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%205%203%202.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DBC Alumni association plays a crucial role in supporting the development and growth of our institutions. Their contributions, whether financial or through other support services can have a significant impact on various aspects such as scholarships, infrastructure development, networking opportunities for current students, career guidance, and more. Our alumni give back to their alma mater and help to ensure its continued success and excellence. Alumni meets are organized regularly to ensure the interactions among alumni of various batches.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%20%205%204.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision is translated into Mission statement. It is implemented judiciously. To do this, the Management Council draws up long term and short term plans. The academic year starts with the preparation of the Strategic Plans for the whole institution. Departmental level plans are framed in tune with the institutional plan. Statutory Review by Chairman of Governing Body The Leadership closely follows up the progress of the Institution in its journey towards realizing the Vision. The Annual Statutory Visitation by the Chairman of the Governing body is an occasion where every aspect of the Institution is reviewed for its exactness to the Vision and

Mission. The Report by the Chairman is further studied in detail for its implementation during the year. The Appointment of Employees All the employees: teaching and non-teaching are selected through interview to ensure maximum compliance to the goals of the Institution. They are further given induction training and frequent animation to align their attitudes, motivations and contribution in line with the Vision and Mission.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%206%201%201.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The Strategic Plan is prepared by the Management Council, in consultation with the Faculty members, Parents, student representatives, and other stake holders. The plans for the year 2022-2023 is based on the evaluation of the previous year. Once the activities of the college based on the Strategic plan are drawn up, various committees headed by faculty members are constituted for monitoring the implementation. These committees and their annual program of activities are then published in the College Diary. The Management holds regular meetings with its stake holders. The Manager sees to the overall running of the institution and animates the various groups ensuring their adherence to the Vision and Mission of the institution. The Principal is the head of the College Community made of faculty members, students, administrative staff and the parents. The Administrator sees to the financial and temporal administration of the institution. The staff meetings are held regularly every month and the monthly activities are reviewed and plans are made for the next month. The Parent Teachers Association (PTA) and the Student Council meet as and when required to plan their set of activities.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%201%202.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed through the Strategic Plan for the year 2022-23 1. Dimension for Education and Culture. To provide quality education in a safe environment Lines of Action: • Prepare teaching plans and teaching notes in advance • Provide well prepared classes and ensure student attendance • Conduct student interface at college level, department level and at national level through Sodashi • Review meeting of staff members every month on the progress of classes • Provide study material • Integrate value education and grooming tips during classes with the students • Monitor the academic progress of students by checking notes, conducting class tests and follow up of slow learners • Conduct one PTA meeting each semester • Organize FDPs • Orientation program and Bridge course for new students 2. Vocation Lines of Action: • Orientation program for new students and staff members • Provide individual career counseling for selection of courses for the applicants to DBC • Continue Mentoring and strengthen it with regular appraisal • Strengthen the Placement Cell (CAPS) • Offer training programs in interview and employability skills • Offer Career Oriented Programs and Add on Courses

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%202%201.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Don Bosco College is a minority institution, established and administered by the Salesians of Don Bosco. The Provincial of the Salesian Province of Bangalore is the Chairperson and the Manager of DBC, Sultan Bathery is the Secretary of the Governing Body. The Secretary (Manager) is the appointing authority. The Management Council includes the Principal, the Vice Principal, Administrator and other council members. The Principal, appointed by the Provincial, is the head of the institution and plays a leading role in all academic and non-academic matters of the college. The Head of the Department is appointed by the manager in consultation with the Management Council. The college ensures that all statutory and non-statutory bodies function effectively headed by a coordinator and having required members. The mandatory committees like Governing body, Academic Council, IQAC, Grievances Redressal Committee, , Disciplinary and Anti Ragging Committee work efficiently. The Recruitment of the faculty members and the non-teaching staff is a structured process. The selected candidate is appointed by the Manager and an induction program is conducted for them. The College has service rules and policies for all its employees. The service rules are made known to the employee before appointment is given.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%206%202%202.pdf
Link to Organogram of the institution webpage	https://www.dbcollegebathery.ac.in/doc/IQAC/Criteria%206%202%202%20organizational%20chart.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff. Employers State Insurance ensures the provision of medical and cash benefits to employees and their family members. This scheme also provides maternity benefits for women staff members with six months paid maternity leave.

Staff Welfare Association

Staff Secretary of the college is entrusted to coordinate and conducts various programs for the faculty members. The welfare association attends to the needs of its members and provides financial, emotional, psychological and moral support to all the needy faculty members.

Provident Fund

Employee provident fund is contributed to all the permanent employees.

Leave The college provides 12 paid leave for all teaching faculty members and 20 for the non-teaching staff for an academic year.

The college organizes annual tour to all teaching and nonteaching staff members, the expenses of which is covered by the institution.

The institution provides festival allowance for all teaching and non-teaching staff as a token of appreciation for their support.

Every year at least two FDPs are organized by the College .Financial help is given to those faculty members who intend to pursue Ph.D studies.

Staff and Student Insurance Group Insurance Coverage against accidents is made available.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%203%201.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of the faculty members is appraised by analyzing the execution of annual plan, feedback from students, appraisal from their respective HoDs, peer group and the

Management. The appraisal is communicated to every faculty member by the Principal. Faculty members are assessed by the students twice in the academic year. A feedback form with the following parameters is given to the students. 1. Knowledge of the subject 2. Preparation and presentation of the subject 3. Use of teaching aids 4. The teachers appearance and tidiness 5. Manners and behavior 6. Audibility 7. Conduct of the class 8. Clearance of doubts 9. Ensuring participation of the students 10. Punctuality and effective use of time 11. Availability and help in the lab 12. Availability outside the class for additional help to students 13. Revision of the lesson, 14. conduct of periodical class tests 15. Use of English language The data collected thus are then analyzed using SPSS and the results are communicated to the respective faculty members. This process is led by the Principal. Non teaching staff are evaluated with parameters related to their domains by the Administrator.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. Internal Audit: The internal financial audit is carried out by Don Bosco College Management. Internal financial audit is carried out by the Finance committee under the Administrator and the financial monthly statement of accounts is presented to the Management Council every month. External Auditor - Don Bosco Management has appointed Mathew & Thankachan - Chartered Accountants (Chennai) as external auditors for the conduct of external financial audit of accounts. The External auditor verifies all the bills and vouchers with reference to the cashbook, bank balances. They prepare the annual Financial Audit Statements. The College makes use of ACMEERP software (ACME: Accounts Made Easy) developed by Bosco Soft Technologies Private Limited, Yelagiri, Tamil Nadu, to do the financial accounting. All the Income and Expenditure of the Institution is centralized and there is only

one Cash Box for spending and receiving of income.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%204%201.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Don Bosco College is an unaided Self-financing college which runs on the fees collected from the students. The main source of income is the collected fee. The Students pay their tuition fee for each semester. The income by way of fee collection is sufficient to meet the day to day running of the college including the salary payment and annual maintenance expenses. Funds are required for developmental and extracurricular activities. This has to be raised from external sources like event sponsors and patrons . The college has about 9 acres of land in the main campus and another 10 acres of coffee plantation in Wayanad. Every bit of cultivable land is utilized with adequate seasonal and cash crops. Budgets are prepared realistically taking into consideration the expected income, expected expenditure and the liabilities and the graveness and urgency of the purpose. The monthly accounts are prepared, internal audits and external audits are conducted regularly and

reports are evaluated before the next budgets are prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is responsible for co-ordination of the departmental activities. It supervises all the academic matters of the Institution and suggests measures for achieving excellence. Two practices institutionalized as a result of IQAC initiatives are: (i) Student Feedback Survey and (ii) Academic Audit. 1. Student feedback survey: Student Feedback Survey of Each and Every Faculty member who handled classes/practical in a semester/year is done. This is Off-line survey with a schedule for each class of students and the students have to do the individual faculty member evaluation. Analysis of Student Feedback Survey: The feedback is analyzed, broad results are noted and generic intervention done. Issues as to individual teachers are also picked out and the same is communicated to the particular faculty members. In the year 2022-2023, the Academic Audit was conducted in January- February 2023 with the support of the Audit Team. Other Contributions by IQAC: • Facilitated signing of MoUs at departmental and institutional level • Online Alumni Meet • FDP conducted at the start of the academic year • Promoted department level events • Associated with Department of Commerce and conducted a webinar on OBE • Submitted AQAR 2022-2023 • Facilitated further integration of OBE system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college is responsible for continuous and frequent evaluation of the teaching learning process. The IQAC team is supported by the Academic council. The quality of teaching and learning is monitored through the following procedures:

- Conscious allocation of subjects to faculty members
- Preparation of course plans with course outcomes
- Preparation of teaching notes
- Conduct of classes so as to realize the course outcomes
- Internal Exams on the model of university exams
- Communication of marks to students and parents
- Special attention is given to slow learners
- Add-on courses are provided
- Academic Audit is conducted to assess the progress of teaching learning process
- Internships, projects, assignments and presentations are part of programmes
- University Result Analysis and Internal Exam Analysis
- Student Development Programs
- Seminar\Guest Lecturers\Conference conducted.

File Description	Documents
Paste link for additional information	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%205%202.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%206%205%203.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is sensitive to the gender issues of women employees and girl students. An active Women empowerment cell looks into their specific needs and takes necessary actions. The cell supports girl students to enhance their understanding of issues related to women in the society and to face the challenges with great courage. The cell consists of four lady teachers and two girl student representatives. Grievances and suggestions of girl students, if any, are brought to the notice of the Principal through the Women's Cell. There are separate toilets for boys and girls. Our college is protected with a compound wall and is under CCTV surveillance. A common room for girls is provided in the ground floor. It has two beds and washroom facility. Gender Awareness: The students are instructed and reminded about gender sensitiveness and respect during activities, functions and travels.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Safety and Security 2. Counseling and Mentoring , Ladies Room , Women centric clubs , Premarital Counseling

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Don Bosco College is an eco-friendly, green campus that is nonpolluting in approach , aims to be completely plastic free and has adequate mechanism for management of degradable and Non-degradable waste. The College has best practices in the areas of Hygiene, Waste Management, Water Management, Energy Management and Greenery management. The College follows standard protocol for solid waste management. Solid waste is separately collected in different containers: Degradable, Biodegradable non-biodegradable waste. Biodegradable waste is collected and is used for farming activities and biogas plantation. Degradable waste that can be recycled are sold to such vendors. Non-degradable waste including plastic, batteries and glass materials are collected in separate bins. After segregating, these waste materials are sold to the scrap collectors. Liquid wastes mainly consist of waste water from different areas of the college including washroom, hostels and canteen. Waste water is transported through underground pipes. Our college has well structured drainage system to manage liquid wastes.The college has made arrangement with e-waste venders who regularly removes the e-waste materials from the institution. Waste materials including, food wastes, poultry waste are directed to the Bio-gas plant. The college maintains two Bio-gas plants which are fed with degradable biowaste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Don Bosco College promotes an environment where all students feel equal. Every student of the college gets psychosocial and academic support. There is a sense of belonging in the institution regardless of their region, caste, gender, religion, socio-economic, cultural and political background. The college adopts strategies that promote inclusivity. Remedial teaching and participatory learning is kept up to bridge the gap between achievers and slow learners which eventually leads to an inclusive class room environment. Cultural and communal diversity is respected and cherished in the college. In order to promote multicultural values among members from diverse backgrounds, college celebrates festivals like Onam, Christmas, Holi and various other cultural and religious festivals with great participation. Students as well as teachers are also being selected from different States of the nation. This strengthens the cultural and linguistic inclusive environment of the college. There is no religious or class bias in the college. Other Student friendly initiatives include hostel facilities, Scholarships to students from poor economic backgrounds and promotion of gender parity. The various clubs and their embody the spirit of solidarity. NSS activities encapsulate the spirit of co-existence. Sports activities also bring in the spirit of brotherhood and oneness among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Don Bosco College works upon developing students as ideal citizens of the nation. The college inculcates a feeling of oneness among the student community through practices and programs. Various departments of our college have been committed towards organizing activities that not only initiate but also motivate the students to adopt various practices that

promote the idea, "Unity in Diversity". The college promotes awareness about various National Identities and Symbols. Independence Day and Republic day are celebrated and related activities are conducted. Constitution Day is celebrated on 26th November every year. The programme initiates with lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. International Yoga day - Every year 21 June is celebrated by organizing a short yoga camp under the guidance of a yoga instructor. A brief talk is given on the benefits of Yoga and how Yoga embodies unity of mind and body; thought and action; restraint and fulfillment. Every year blood donation camp is organized in association with NSS and Taluk Hospital Sulthan Bathery. The students are sensitized on the importance of being socially responsible.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>promotes awareness about various National Identities and Symbols, celebration of festivals and days of national importance, human rights day, constitution day.</u>
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Don Bosco College is committed to promote national ethics and values amongst students and the faculty members. The college and its departments organize days to observe and celebrate days of national importance. Independence Day & Republic Day are celebrated by hoisting the national flag, singing the National anthem and taking the oath of national integrity. Related activities are organized to inculcate the spirit of national pride in students. Independence day was by inaugurating and dedicating the Freedom Wall to the freedom fighters. The students of the college cleaned the campus and surroundings and also conduct various programmes like Quiz , and debates on Gandhi Jayanthi. National unity day: National Unity Day or the Rashtriya Ekta Diwas is celebrated on 31 October with a message in the assembly. Women's day was celebrated by various departments, the women's cell and the ED Club on March 8, 2023. National Girl Child Day and Youth Day were celebrated with relevant events. World Environment Day was celebrated in the first week of June with events and Green drive. Onam festival, that symbolizes unity, was celebrated as an inclusive event in the campus. Holi, the festival of colors was celebrated with fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

For the academic year 2022-2023, the college promoted the following points as the Best Practices

- Intercollegiate and inter departmental collaborative events
- Positive intervention in terms of societal coexistence

Intercollegiate and interdepartmental events were planned so as to provide a forum for inclusivity and interaction among the students of various institutions and departments within the college. Sodashi 2k22, the 3 day Intercollegiate national Fest resulted in the interactions among the students of the institution with over 350 students from various institutions from different states on arenas like Art, literature, sport and academics. The third day of Sodashi 2k22 witnessed a Job Fair in association with the Confederation of Indian Industries. Final year students of the college and employable youth in the district benefitted greatly from the Job fair.

The college was able to intervene positively in the society it coexists by conducting Anti Drug Awareness Programs in Association with DREAMS Wayanad, Excise Department and Education Department.

File Description	Documents
Best practices in the Institutional website	https://www.dbcollegebathery.ac.in/doc/IOAC/Criteria%207%20Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco College in association with DREAMS, Wayanad was able to facilitate Anti Drug Awareness programs through out the district. In the wake of many youngsters in the district falaling prey to the menace of drug abuse, the institution took proactive measures to host Anti Drug awareness events in schools, at public events and in collaboration with auto drivers, the Excise Department and the Education department. A number of programmes have been organized as a part of the Intensive Drug awareness Campaign. The first program in this regard was organized on October 1, 2022 with the title "Lahari Vimochana Sandesha Yatra". This program was led by DREAMS Wayanad, Don Bosco College and the auto rickshaw drivers of Bathery. Don Bosco College, DREAMS Wayanad in collaboration Excise Department, Kerala and Education Department, Kerala hosted an anti drug awareness program on 08-10-2022 titled "Lahari Virudha Campaign". The program which was an open discussion worked as a conclave for school and college students, police and excise officials and the general public to address questions and concerns on the problem of drug abuse. The NSS Unit of Don Bosco College organized an interface on 10-10-2022 titled "Stay Away From Drugs ".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan for the next Academic year 2023-2024

- Train facultymembers and administrative staff for NEP based programmes

- Conducting department level MoU based programmes for enhancing learner experience
- Conduct collaborative student centric events
- Conduct job fair
- Continue mentoring at college and department levels
- Conduct FDPs, SDPs and Orientation programmes
- Encourage faculty participation in FDPs and Seminars in external institutions