

# DON BOSCO COLLEGE, SULTHAN BATHERY

(Affiliated to the University of Calicut)

(A NAAC Re-accredited with 'B+' Grade)

Academic Year 2023-24

## Planning and Evaluation Committee Meeting Report















The Don Bosco College held the planning meeting on 25th and 26th of March 2023 to discuss the upcoming academic year and the college's goals for the year. The meeting was headed by the college Principal, Rev Dr. Johnson Ponthempilly. The purpose of the meeting was to develop a comprehensive plan for the academic year that would enable the college to achieve its objectives while meeting the needs of its students and faculty.

The meeting begins with an overview of the college's mission, vision, and values. It further outlines the strategic priorities and objectives that will guide the college's growth and development over the coming year academic year 2023-2024.

During the meeting, the participants discussed the curriculum development, faculty recruitment, student admission, work load, the course allocation, library enhancement, discipline, staff service rules and staff and student dress code. The meeting also provided an opportunity for participants to share their perspectives and ideas on how to address the challenges faced by the college and make it a better institution.

The meeting provided an overview of the discussions and decisions of the college's strategic priorities, action plans, and timelines. Finally, the meeting concluded with recommendations for the college's leadership team on how to ensure the successful implementation of the plan.

### Attendees:

1. Rev. Dr. Johnson Ponthempilly, Principal 
2. Mr. Antony PP, Vice Principal 
3. Fr. Cinto Kannaen, Administrator 
4. Ms. Priya Philip, IQAC Coordinator 
5. Mr. Babu VS, HoD, Dept of Commerce 
6. Ms. Annie Liza, HoD, Dept of Management 
7. Ms. Sherin Baby, HoD, Dept of Social Work 
8. Mr. Prince Joy, HoD, Dept of Computer Science/Maths 
9. Mr. Mathew Varghese, HoD, Dept of Travel & Tourism 
10. Ms. Anna Merin Scaria, HoD, Dept of English 
11. Mr. Buju TT, HoD, Dept of Malayalam 
12. Ms. Saranya M, HoD, Dept of Psychology 
13. Mr. Jinto KB, Librarian 
14. MS. Susan Thankachan, Jr. Superintendent 

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**Academic Year 2023-24**

## **Planning and Evaluation Committee Meeting Report**

A meeting of the Planning and Evaluation Committee of Don Bosco College Sulthan Bathery was held on 20th November, 2023. The committee evaluated the events of the college conducted from the month of June till October 2023 highlighting SkillUp2023 and SODASHI 2023. Additionally, the committee also proposed plans for upcoming semester events, encompassing Convocation, Arts Day, Sports events, and College Day. Principal Rev.Dr.Johnson Ponthempily chaired the meeting.

### **Evaluation of the events:**

#### **Skill Up2023**

SkillUp 2023, Bridge Course designed for first-year UG and PG students, aimed at enhancing students' English language skills and soft skills was evaluated for its effectiveness and impact on student learning and skill development. The programme was conducted effectively and received positive feedback. Suggestions were made to incorporate more grammar classes and to conduct an assessment at the end of the programme. The committee also suggested to conduct separate programmes for UG and PG students.

#### **SODASHI 2023**

The Sodashi 2023, National level inter-collegiate event aimed at fostering talent and collaboration, was evaluated for its organization, participation, and impact. The fest received widespread participation from various colleges, showcasing diverse talents in cultural, literary, and artistic domains. Feedback from participants indicated a high level of satisfaction regarding the organization of the event.

### **Planning for Even Semester Events:**

#### **Convocation:**

The Principal discussed with the members about the plan to organize the Graduation Ceremony for the students who have completed their course in March 2023. The committee decided to conduct the same in the month of January.

## Arts Day:


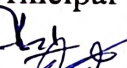
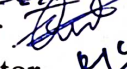





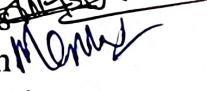


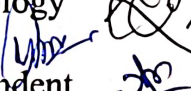


The upcoming semester will feature an Arts Day celebration aimed at promoting creativity and artistic expression among students. The committee plans to organize the Off stage programmes in the first week of December and the On Stage programmes on 11th December, 2023.

## Sports and College Day

The committee proposed to conduct the Sports day and College Day in the month of February, 2024.

The Planning and Evaluation Committee remains committed to enhancing the overall academic and extracurricular experience for students at Don Bosco College. Through the evaluation of existing programs and strategic planning for upcoming events, the committee aims to create a vibrant and inclusive campus environment that nurtures holistic development and excellence among its students.

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## **Planning and Evaluation Committee Meeting Report**

A meeting of the Planning and Evaluation Committee of Don Bosco College Sulthan Bathery was held on 21st March, 2024. The Committee convened to assess and evaluate the various programs conducted by the college during the even semester including Convocation, Sports Day, Arts Day, and College Day. The meeting was chaired by the Principal, Rev. Dr. Johnson Ponthempilly.

### **Evaluation of the Events:**

#### **Convocation:**

The Convocation ceremony was meticulously organized, with an emphasis on honoring academic achievements and milestones of graduating students. The committee commends the efforts of the organizing team for ensuring smooth coordination and execution of the event. The committee also suggested to conduct the graduation for the students who will complete their course in March 2024.

#### **Sports Day:**

The Sports Day event showcased the athletic talents and spirit of camaraderie among students. The committee appreciates the comprehensive planning and execution of various sports activities. However, there is a suggestion to diversify the range of sports and introduce inter-departmental competitions to foster inclusivity and participation among all students.

#### **Arts Day:**



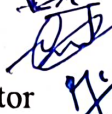






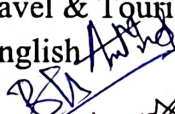
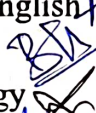

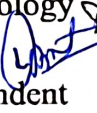
The Arts Day celebration was a vibrant display of creativity and cultural diversity within the college community. The committee acknowledges the dedication of students and faculty in organizing captivating performances and exhibitions. However, there is a suggestion to ensure more students participation.

#### **College Day:**

The College Day festivities served as a platform to celebrate achievements and contributions of students and faculty members. The committee applauds the efforts in organizing engaging activities and recognizing outstanding individuals.

The Planning and Evaluation Committee remains committed to enhancing the overall academic and extracurricular experience for students at Don Bosco College. While acknowledging the strengths observed in each event, there is a consensus on the need for continuous improvement and innovation to enhance the overall experience for students, faculty, and guests. The committee's recommendations aim to support the college in achieving its goals of fostering holistic development and excellence in all spheres of academia and extracurricular activities.

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